



Joe Lombardo  
Governor

## NEVADA HEALTH AUTHORITY

### DIRECTOR'S OFFICE

4070 Silver Sage Drive  
Carson City, NV 89701

[NVHA.NV.GOV](http://NVHA.NV.GOV)



Stacie Weeks, JD, MPH  
Director

## UNCLASSIFIED JOB ANNOUNCEMENT Posted – July 1, 2025

### Regulatory Counsel NEVADA HEALTH AUTHORITY

#### **Recruitment Type**

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Nevada Health Authority Director.

#### **Approximate Annual Salary**

Up to \$151,108 plus benefits \* (Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.)

#### **Benefits**

The State benefits package includes retirement, paid health, vision, dental, life and disability insurance; 12 paid holidays, and paid sick and annual leave. Other employee-paid benefits such as deferred compensation plans are available.

#### **Position Location**

Reno or Carson City, Nevada

#### **Position Summary**

The Nevada Health Authority General Counsel provides legal support of the Nevada Health Authority (NVHA). This includes supporting the Director, Administrators and Deputy Directors with respect to the Department's purchasing process for procuring and negotiating health care coverage on behalf of Nevadans served by the Department, reviewing and analyzing complex federal laws and regulations in support of the programs administered by the Department, developing Departmental policies and protocols to ensure compliance with state and federal requirements for all programs, coordinating and consulting with the Department's assigned Deputy Attorney General(s) on current legal matters and any issues that could result in litigation for the Department, and other state requirements affecting fraud, waste and abuse and licensing activities for the Department.

#### **Functions**

Reporting to the Director of Nevada Health Authority (NVHA), this position provides day-to-day counsel to the NVHA in consultation with the Deputy Attorney General Office on solutions to regulatory requirements that impact various policies and programs and related compliance activities. Provide direct support to the Director and senior management team on any legal or regulatory issue.

Support Division units by assessing and translating complex legislation, rules and regulations into understandable information and facilitating analysis of compliance and implementation implications, to include:

- Review and/or draft policies and procedures and related documents.
- Conduct training and preventative law activities.
- Draft regulatory policies and procedure memos for the Department leadership
- Developing strategies to integrate policies, procedures and programs with state, federal and community policies, procedures, and programs.

The general counsel will consult with the Nevada Attorney General's office and advise Department leadership on regulatory matters related to compliance and complex federal rules and regulations regarding the operations of the agency. The general counsel will provide analysis and recommendations regarding the implementation of state and federal law with respect to the day-to-day operations of Medicaid, including Titles XIX and XXI of the Social Security Act, the Affordable Care Act, Americans with Disabilities Act, the Consolidated Appropriations Act of 2022, among other. The Centers for Medicare & Medicaid Services (CMS) issues guidance letters and memoranda to state Medicaid Directors on a near monthly basis clarifying and updating federal policy regarding CMS current interpretation of federal regulations. These changes impact all elements of the program and often have historical context and case law affecting the interpretation and application to the Medicaid program and potentially other areas of the Department. The NHA general counsel will provide the necessary subject matter expertise to review federal regulations impacting Medicaid as well as other Department programs and develop guidelines and procedures for risk management and ensuring the Authority is compliant with federal requirements.

The NVHA general counsel will meet with staff from the CMS, representatives of other state agencies including the Governor's Office and Finance Office, Legislative Council Bureau, Attorney General's Office, and contracted vendors. In addition, the NVHA general counsel may be required to testify on program policies, division budget concepts, and fiscal notes during the Legislative Session, the Interim Finance Committee (IFC) meetings, and regulatory workshops and hearings.

The NHA general counsel will serve as an expert subject matter resource to the Department for research and interpretation of specific healthcare policies and regulations.

### **Qualifications:**

- Juris Doctor degree from an accredited law school
- Current Nevada license and in good standing the State Bar of Nevada
- Knowledge of Medicaid insurance, state insurance, and regulations.
- Experience with health law preferred.

### **Skills and Abilities**

- Work independently with minimal supervision as well as in a team environment in collaboration with other staff, agency staff
- Compile and summarize information and prepare correspondence, periodic or special reports related to assignments
- Initiate or contribute to team or agency goals, objectives, and activities
- Planning, coordinating, prioritizing, and executing timelines without the need for

- supervision
- Highly effective written and verbal communication
- Professional, well-organized, and self-motivated.
- Excellent research and writing.
- Ability to learn or working knowledge of various computer programs and databases (e.g.,
- MS Office, legal research database, Adobe Acrobat)

### **Physical Demands**

- Mobility to work in a typical office setting, to use standard office equipment, and to travel
- Requires vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone/TEAMS
- Must be able to speak in a clear and understandable manner, and to hear and respond to questions posed

### **TO APPLY:**

Please submit a resume, letter of interest, and three professional references to:

Nevada Health Authority

Attn: Todd Rich

Email to: [t.rich@dhcfp.nv.gov](mailto:t.rich@dhcfp.nv.gov)

**LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED.**

*The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.*